



CAMP galileo

SARATOGA



Camp Director

Kealy Jaynes
kealy@galileo-learning.com
408-831-0308

Camp Location:

McAuliffe Elementary School
12211 Titus Ave
Saratoga, CA 95070

Parking Instructions

Park in the school’s lot or the side streets near the school. If you park on one of the side streets, please be considerate of our neighbors and do not block driveways or mailboxes.

Check-in & Check-out Instructions

On Monday morning please plan to park and walk your kids into camp. On Tuesday – Friday, we’ll offer curbside drop-off (staff will greet you at your car and walk your kids to Check-in — no need to park). At the end of the day, please park and follow signs and staff to direct you where to check out your camper.

During your Check-out window of time please park and follow signs and staff who will direct you where to check out your camper.

Check-in & Check-out Timing and Additional Instructions

For safety reasons and in order to maintain appropriate distancing, Monday Check-in and daily Check-out will be staggered. Families will Check in/out during their assigned window, according to their last name. We ask that families adhere as much as possible to their Check-in window. If you are responsible for multiple campers in different windows, please use the earlier window to drop off and pick up all campers if possible.

Monday Check-in

8:30am-9:00am
(based on last name)

A-F: 8:30-8:40am
G-O: 8:40-8:50am
P-Z: 8:50-9:00am

Daily Check-out

3:00pm-3:20pm
(based on last name)

A-F: 3:00-3:10pm
G-O: 3:05-3:15pm
P-Z: 3:10-3:20pm

We require a parent or guardian to Check-in with campers on Monday. Shortly after Monday morning Check-in, you will receive an email detailing what to expect in the week ahead.

CHECK IN INFORMATION

On Tuesday-Friday

Check-in is from 8:45-9:00am. There are no Check-in windows, and families may arrive at any time during the 15 minute Check-in period. Families arriving before 8:45 am on Tuesday – Friday can choose to wait with their campers until check-in.

AM Extended Care

If your child is enrolled in morning Extended Care, you may Check-in anytime after 8:00am.

Check-out

Check out each day is also staggered according to last name from 3pm-3:20pm. **To keep campers safe, we require a photo ID from an adult on your camper's authorized pick-up list every day at Check-out.** Families can update their authorized pick up lists up to Friday morning online, and then after that they can notify camp during check in. We don't need to be contacted via phone.

We charge a \$1 per minute late fee for families picking up after 3:30pm. Campers will wait near the camp Extended Care Check-out area or in Extended Care, space permitting.

PM Extended Care

If your camper is signed up for our afternoon extended care, you can pick up your camper anytime between 3:30 and 6pm. We charge a \$1 per minute late fee after 6pm.

Please avoid late drop-off and early pick-up. We ask that you drop off and pick up within your assigned window of time to limit crowds and to prevent disruption of camp. If you need to pick up your camper during the camp day, please call your Camp Director.

ADDITIONAL SITE-SPECIFIC INFORMATION

Contacting us:

For anything urgent during camp hours: Call the camp phone at **408-831-0308**

For questions about your upcoming camp week, current week attendance or changes to your authorized pickups, call the camp phone at **408-831-0308**

For any other questions about your camp location or feedback about your camper's experience:

Please email your Camp Director at kealy@galileo-learning.com

For schedule changes, or changes to your camp week due to illness, please email info@galileo-learning.com or call 800-854-3684. You can also try us on **Chat**.

On the Thursday before your camp week begins:

- **Log in** to your account and review your registration details, and make sure the Health History section is completed.
- **Check** that you have included all of the right adults as emergency/authorized pick-up contacts
- **Make sure you've signed up for Extended Care** if you need it.

QUICK REFERENCE:

What to bring each day

(labeled with your camper's name on it)

- Clean masks (depending on county guidelines; see below for what is required at your location)
- Sun protection
- Snack & Lunch (nut-free)
- Lanyard with name tag (after first Monday)
- Filled water bottle
- EpiPen (if applicable)
- Backpack
- Photo ID to check out

Make sure to stop at the Camp Office for any late drop offs or needs during camp!

WHAT TO BRING

Clothing Campers should wear casual clothing that can get dirty and comfortable shoes for indoor and outdoor activities. Campers will frequently use art supplies & paint, and while all of our paints are rated washable, we recommend clothes you won't mind getting stained.

Campers can optionally participate by dressing up for the following Theme Days:

- **Tuesday - Team Color Day:** Campers dress in their team color.
- **Thursday - Water Day:** On Thursdays, we'll have Water Day activities at camp. Campers should arrive with bathing suits under their clothes and wear closed-toed shoes (water shoes are a great option). Please bring a towel to dry off and extra sunscreen.
- **Friday - Camp Spirit Day:** Campers wear their camp shirt (from any year) or something related to Camp Galileo (that week's theme, science, art, chickens, their team name, or anything your camper thinks of).

Water Bottle We recommend all campers come to camp each day with a water bottle.

Food Please pack your camper a snack and lunch. If your camper's day includes afternoon Extended Care, please pack an afternoon snack as well. Please note that campers may not share food due to health and safety restrictions, and only nut-free food items are allowed; food will not be refrigerated.

Sun Protection Campers should arrive with sunscreen already applied and may want to bring a hat and additional sunscreen. Campers will have the opportunity to re-apply sunscreen throughout the day.

Name tag We will give your camper a lanyard & name tag on their first day of camp. Please send them back wearing it each day!

Backpack Campers' belongings will stay with them throughout the day, and they'll be bringing their projects home with them, so send them with their backpack to store their water bottle, lunch and creations.

EpiPens If your child requires an EpiPen, please label it with their name and bring it to camp on Monday morning. All of our staff members are trained on how to administer an EpiPen in the event of an emergency. You're also welcome to call your Camp Director the week before camp to talk through any concerns or specific instructions you may have.

Meteor Campers (rising 5th–6th graders)

Each week, Meteor campers will have the opportunity to create and enjoy nut-free snacks like granola bars, unicorn bark, fudge or gummy candies. Dairy- and gluten-free recipes and ingredients will be available upon request. If campers cannot eat the snack of the day, they can choose from a number of pantry staples, including dried fruit, pretzels and jellybeans. If you have any questions, email your Camp Director.

WHAT TO LEAVE AT HOME

We ask your campers to leave their pets, toys, games, cards, cell phones, video games, other technology items or any other personal valuables at home—Galileo cannot be responsible for these items at camp. We do not allow weapons, drugs, alcohol, tobacco or other banned substances at camp. Campers who ride bicycles or scooters to camp are responsible for locking and securing them on their own.

OTHER CAMP INFO

Sick Policy

It's important to us to maintain a safe and healthy environment for our campers and staff. If your child is sick and/or could possibly be contagious, please do not send them to camp, and email or call your Camp Director to note your camper's absence. If a camper becomes sick while at camp, we will call a parent to come pick them up. If your camper has any signs of illness, they will be sent home. Anyone (campers or family members) who has a confirmed case of COVID; who is not fully up to date on COVID-19 vaccination (Primary series (2 shots for Pfizer/Moderna, 1 shot for Johnson & Johnson) & booster shot received if eligible (6 months from primary series), or primary series received if not yet eligible for booster) and has come into close contact within the last ten days with a person with a confirmed case of COVID or displays symptoms will not be able to be at camp. If any of these apply to you, or you are not sure, please contact our Customer Service team, and we will work with you to identify when your child can return to camp.

COVID Protocols

All staff will be required to be fully vaccinated for COVID or submit to weekly testing. Additionally, the following policies are currently in place but may change as per local county, city, and school requirements.

Are masks required indoors by the school or county? No

Are masks required outdoors by the school or county? No

Any additional school, city or county guidelines? Not at this time

For locations where masks are required, if a camper is unable to correctly wear a mask after multiple reminders, we'll need to contact family immediately to discuss supportive options (e.g., getting a different mask, etc.).

Adding Extended Care

We offer morning and afternoon Extended Care from 8am–9am and 3pm–6pm. You have the option to purchase a morning and afternoon Extended Care bundle or afternoon-only. You must enroll before 7am the Friday before camp begins to secure your spot. Please note that Extended Care can fill up quickly, so if you know you need it, we suggest booking your spot in advance.

Adding Sessions

Visit your camp location page for up-to-the minute availability at your site. Space permitting, you can sign up for additional weeks by 7am on the Friday before the week you want to attend.

Groupings

You will have the opportunity to request friends be grouped with your camper when filling out your child's health history information. We can guarantee one grouping request and will try to accommodate more if possible. All grouping requests must be submitted by Friday at 9am before camp begins. We cannot guarantee grouping requests on the first day of camp.

Lost and Found

Help us keep track of your campers' belongings by labeling all personal items (backpack, water bottle, lunchbox, jacket, hat, etc.) with their first and last names. Check the lost and found or ask camp office staff about any lost items. Unfortunately, we are unable to store lost and found items once camp is over, so don't wait to start your search—we will donate any unclaimed items on the final day of camp at each location.

OTHER CAMP INFO *(continued)*

Behavior Issues We may ask campers who disrupt the camp experience for others to leave camp. We do not allow hitting or inflicting physical harm on other campers. In those cases, we will contact a parent to pick up the child immediately. We do not issue refunds to campers who are asked to leave camp.

Camper Aides Camper Aides are welcome at camp, but must be approved by Galileo and complete a background check before camp begins. Email us at least 10 days before your camp week starts at info@galileo-camps.com to make arrangements. We will require that Camper Aides must abide by Galileo's health and safety policies.

Refund Policy

- After May 1st, any cancellations requested will receive a 100% Galileo credit to be used for future camp sessions, minus a \$25 processing fee per session canceled.
- No credits or refunds will be offered for cancellations requested within seven days of the start of your session, including if your child misses a day of camp.
- In the event Galileo needs to cancel as a result of COVID mandates, you will receive a 90% refund and 10% credit.
- If we cancel for any other reason, you can choose between a 100% refund to the original payment method or a 100% credit that can be used through August 31, 2023.
- If we cancel in the middle of a weekly session due to state, county, or school health orders or mandates, you will receive a prorated credit based on the number of days canceled in that week that can be used through August 31, 2023.
- Switch to another session or location any time for free. No transfers after 7am the Friday before your camp week.

Questions? Contact Customer Service at info@galileo-camps.com or 800-854-3684.

**WE CAN'T WAIT
TO SEE YOUR FAMILY AT CAMP!**